

## FORWARD PLAN OF KEY DECISIONS

**Prepared by**  
**Date of Publication:**  
**For Period:**

**Councillor I C Bates**  
**13th July 2007**  
**1st August to 30th November 2007**

Membership of the Cabinet is as follows:-

|                             |  |   |
|-----------------------------|--|---|
| Councillor I C Bates        | - Leader of the Council  | 4 Church End<br>Hilton<br>Huntingdon PE28 9NJ<br><br>Tel: 01480 830250 E-mail: <a href="mailto:Ian.Bates@huntsdc.gov.uk">Ian.Bates@huntsdc.gov.uk</a>                             |
| Councillor L M Simpson      | - Deputy Leader of the Council and<br>Executive Councillor for Headquarters,<br>Information Technology and Leisure Centres | 45 Devoke Close<br>Stukeley Meadows<br>Huntingdon<br>Cambs PE29 6XE<br><br>Tel: 01480 388946 E-mail: <a href="mailto:Mike.Simpson@huntsdc.gov.uk">Mike.Simpson@huntsdc.gov.uk</a> |
| Councillor P L E Bucknell   | - Executive Councillor for Planning Strategy,<br>Environment and Transport   | Compass House<br>Pathfinder Way<br>Warboys<br>PE28 2RD<br><br>Tel: 01487 824222 E-mail: <a href="mailto:Peter.Bucknell@huntsdc.gov.uk">Peter.Bucknell@huntsdc.gov.uk</a>          |
| Councillor C R Hyams        | - Executive Councillor for Operations, Parks and<br>Countryside  | 22 Bluegate<br>Godmanchester<br>Huntingdon<br>Cambs<br>PE29 2EZ E-mail: <a href="mailto:Colin.Hyams@huntsdc.gov.uk">Colin.Hyams@huntsdc.gov.uk</a>                                |
| Councillor A Hansard        | - Executive Councillor for Resources and Policy  | 78 Potton Road<br>Eynesbury<br>St Neots<br>PE19 2NN<br><br>Tel: 01480 388942 E-mail: <a href="mailto:Andrew.Hansard@huntsdc.gov.uk">Andrew.Hansard@huntsdc.gov.uk</a>             |
| Councillor Mrs D C Reynolds | - Executive Councillor for Housing and Health  | 17 Virginia Way<br>St Ives<br>PE27 6SQ<br><br>Tel: 01480 388935 E-mail: <a href="mailto:Deborah.Reynolds@huntsdc.gov.uk">Deborah.Reynolds@huntsdc.gov.uk</a>                      |

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|---|--|
| Councillor T V Rogers<br>- Executive Councillor for Finance | Honeysuckle Cottage<br>34 Meadow Lane<br>Earith<br>Huntingdon PE28 3QE<br>Tel: 01487 840477 E-mail: <a href="mailto:Terence.Rogers@huntsdc.gov.uk">Terence.Rogers@huntsdc.gov.uk</a> |
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Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Taylor, Senior Democratic Services Officer on 01480 388008 or E-mail: [Helen.Taylor@huntsdc.gov.uk](mailto:Helen.Taylor@huntsdc.gov.uk) not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves  
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated \*\*\*  
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/rdonlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

| Subject/Matter for Decision                   | Decision/recommendation to be made by | Date decision to be taken | Documents Available                                       | How relevant Officer can be contacted  | Consultation  | Relevant Executive Councillor | Relevant Overview & Scrutiny Panel |
|---|---------------------------------------|---------------------------|---|--|---|-------------------------------|------------------------------------|
| Kerbside Collection of Glass for Recycling*** | Cabinet                               | 6 Sep 2007                | Minutes of Overview and Scrutiny Panel - 3rd October 2006 | Robert Ward, Head of Operations Tel No. 01480 388635 or email - <a href="mailto:Robert.Ward@huntsdc.gov.uk">Robert.Ward@huntsdc.gov.uk</a>   | None  | C Hyams                       | Service Delivery                   |
| Flexible Working Strategy                     | Cabinet                               | 6 Sep 2007                | None  | Matt Hinton, Senior Business Analyst Tel No. 01480 388196 or email <a href="mailto:Matt.Hinton@huntsdc.gov.uk">Matt.Hinton@huntsdc.gov.uk</a> - Chris Hall - Tel No. 01480 388116 - email - <a href="mailto:Chris.Hall@huntsdc.gov.uk">Chris.Hall@huntsdc.gov.uk</a> |   | L M Simpson                   | Service Support                    |
| Financial Strategy                            | Cabinet                               | 6 Sep 2007                | Previous year's budget report/Various annexes             | Steve Couper, Head of Financial Services Tel No. 01480 388103 - email - <a href="mailto:Steve.Couper@huntsdc.gov.uk">Steve.Couper@huntsdc.gov.uk</a>   | Overview and Scrutiny (CSF)<br><br>4th September 2007 | T V Rogers                    | Overview and Scrutiny (CSF)        |

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|--|--|---------------------------|---|---|---|-------------------------------|------------------------------------|
| Decent Homes for Vulnerable People in the Private Sector                     | Cabinet                                | 6 Sep 2007                | <a href="http://www.huntsdc.gov.uk.NR/rdonlyres.57940FOE-C100-4761-9A2A-A900591D1934/0/finalhousingstrategy.pdf">http://www.huntsdc.gov.uk.NR/rdonlyres.57940FOE-C100-4761-9A2A-A900591D1934/0/finalhousingstrategy.pdf</a><br>- A Decent Home Definition and Guidance for Implementation, 7 June 2006, CLG, <a href="http://www.communities.gov.uk/index.asp?id=1152190">http://www.communities.gov.uk/index.asp?id=1152190</a> - The Decent Homes Target Implementation Plan, June 2003, CLG, <a href="http://www.communities.gov.uk/index.asp?id=1152202">http://www.communities.gov.uk/index.asp?id=1152202</a> | Steve Plant, Head of Housing Services Tel No. 01480 388242 - email - <a href="mailto:Steve.Plant@huntsdc.gov.uk">Steve.Plant@huntsdc.gov.uk</a>                       |   | Mrs D C Reynolds              | Service Delivery and Resources     |
| Caxton Road Depot, St. Ives - development of new industrial/commercial units | Cabinet                                | 27 Sep 2007               | Estates File - C/165  | Keith Phillips, Estates Manager and Property Manager Tel No. 01480 388260 or email - <a href="mailto:Keith.Phillips@huntsdc.gov.uk">Keith.Phillips@huntsdc.gov.uk</a> | Not applicable.   | A Hansard                     | Service Support                    |
| To adopt Kimbolton Conservation Management Plan                              | Cabinet                                | 27 Sep 2007               | Conservation Area Designated Plan   | Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - <a href="mailto:Richard.Probyn@huntsdc.gov.uk">Richard.Probyn@huntsdc.gov.uk</a>              | Approve changes for adoption having followed consultation with the public and statutory bodies. | P L E Bucknell                | Service Support                    |
| To adopt Offord Cluny Conservation Management Plan                           | Cabinet                                | 27 Sep 2007               | Conservation Area Designated Plan   | Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - <a href="mailto:Richard.Probyn@huntsdc.gov.uk">Richard.Probyn@huntsdc.gov.uk</a>              | Approve changes for adoption having followed consultation with the public and statutory bodies. | P L E Bucknell                | Service Support                    |

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| Land South of High Street, Ramsey Urban Design Framework (Draft) | Cabinet                                | 27 Sep 2007               | Draft Conservation Character Statement and Management Plan | Richard Probyn, Planning Policy Manager<br>Tel No. 01480 388430 or email<br>Richard.Probyn@huntsdc.gov.uk                        | Consultation with the public and statutory bodies.  | P L E Bucknell                | Service Support                    |
| Draft Car Parking Strategy                                       | Cabinet                                | 27 Sep 2007               | Consultants report on car parking review                   | Richard Probyn, Planning Policy Manager<br>Tel No. 01480 388430 - email -<br>Richard.Probyn@huntsdc.gov.uk                       | Consultation process to be agreed after considering Car Park Working Party's recommendations. | P L E Bucknell                | Service Support                    |
| Flood Alerts - Text Message Flood Working System                 | Cabinet                                | 27 Sep 2007               | Civic Contingencies Act                                    | Sonia Hansen, Development and Community Manager<br>Tel No. (01480) 388630 - email -<br>Sonia.Hansen@huntsdc.gov.uk               | None  | C Hyams                       | Service Delivery                   |
| Land South of High Street, Ramsey-Urban Design Framework (draft) | Cabinet                                | 27 Sep 2007               | Ramsey Conservation Character Statement                    | Richard Probyn, Planning Policy Manager<br>Tel No. 01480 388430 - email -<br>Richard.Probyn@huntsdc.gov.uk                       | Consultation on draft will take place after approval by Cabinet on draft documents.           | P L E Bucknell                | Service Support                    |
| Culture & Leisure Strategy                                       | Cabinet                                | 27 Sep 2007               | None   | Susan Lammin, Head of Environmental Health Services<br>Tel No. 01480 388280 or email -<br>Sue.Lammin@huntsdc.gov.uk              |   | L M Simpson<br>Mrs D Reynolds | Service Delivery                   |
| Sustainable Community Strategy (Draft)                           | Cabinet                                | 27 Sep 2007               | None.  | Ian Leatherbarrow, Head of Policy and Strategic Services<br>Tel No. 01480 388005 - email -<br>Ian.L Leatherbarrow@huntsdc.gov.uk | Public/stakeholder Consultation   | I C Bates                     | Corporate Strategic Framework      |

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|---|---|----------------------------------|--|--|--|--------------------------------------|---|
| Potential Implications under the Animal Welfare Act 2006                        | Cabinet                                       | 27 Sep 2007                      | None.  | John Allan, Public Health Manager Tel No. 01480 388281 - email - John.Allan@huntsdc.gov.uk                                 |  | Mrs D C Reynolds                     | Service Delivery                              |
| To adopt St. Ives Conservation Area Boundary Changes and Character Statement*** | Cabinet                                       | 18 Oct 2007                      | Draft Consultation Document                              | Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk                      | Approve changes for adoption having followed consultation with the public and statutory bodies | P L E Bucknell                       | Service Support                               |
| Communications and Marketing Strategy   | Cabinet                                       | 18 Oct 2007                      | Existing communications and engagement strategy          | Ian Leatherbarrow, Head of Policy and Strategic Services Tel No. 01480 388005 - email - Ian.L Leatherbarrow@huntsdc.gov.uk |  | A Hansard                            | Service Support                               |
| Local Economy Strategy  | Cabinet                                       | 18 Oct 2007                      | Existing LES   | Ian Leatherbarrow, Head of Policy and Strategic Services Tel No. 01480 388005 - email - Ian.L Leatherbarrow@huntsdc.gov.uk | Business Community Stakeholders via Hunts Strategic Partnership.                               | A Hansard                            | Service Delivery                              |
| Consultation and Engagement Strategy  | Cabinet                                       | 18 Oct 2007                      | Existing communications consultation strategy            | Ian Leatherbarrow, Head of Policy and Strategic Services Tel: 01480 388005 - email - Ian.L Leatherbarrow@huntsdc.gov.uk    |  | A Hansard                            | Service Delivery                              |
| Core Strategy Preferred Options***  | Cabinet                                       | 8 Nov 2007                       | Issues and Options Report and Summary of Representations | Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk                      | Approve for Consultation   | P L E Bucknell                       | Service Support                               |

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|---|---|----------------------------------|---|---|---------------------------|--------------------------------------|---|
| Development Control Policies Preferred Options***               | Cabinet                                       | 8 Nov 2007                       | Issues and Options Report and Summary of Representations              | Richard Probyn, Planning Policy Manager<br>Tel No. 01480 388430 or email -<br>Richard.Probyn@huntsdc.gov.uk | Approve for Consultation  | P L E Bucknell                       | Service Support                               |
| Draft Planning Contributions Supplementary Planning Document*** | Cabinet                                       | 8 Nov 2007                       | Huntingdonshire Local Plan Alteration                                 | Richard Probyn, Planning Policy Manager<br>Tel No: 01480 388430 or email -<br>Richard.Probyn@huntsdc.gov.uk | Approve for Consultation  | P L E Bucknell                       | Service Support                               |
| Draft MTP***  | Cabinet                                       | 22 Nov 2007                      | Financial Strategy<br>Previous Years Budget Report<br>Various Annexes | Steve Couper, Head of Financial Services<br>Tel No. 01480 388103 or email -<br>Steve.Couper@huntsdc.gov.uk  | Overview & Scrutiny (CSF) | T V Rogers                           | Corporate Strategic Framework                 |
| Huntingdon West Area Action Plan Preferred Options***           | Cabinet                                       | 22 Nov 2007                      | None.   | Richard Probyn, Planning Policy Manager<br>Tel No: 01480 388430 or email -<br>Richard.Probyn@huntsdc.gov.uk | Approve for consultation  | P L E Bucknell                       | Service Support                               |